

Job Title : **Manager (Monitoring & Evaluation)**

No of Posts : **1**

Station Headquarter : **Pune**

Educational Qualification : **PG in Statistics/Economics/Rural Management**

Experience: Functional experience of 7-10 years in Creation of strong monitoring and evaluation framework and related tools at the programme and organizational levels. Exp. in leading the organization's M & E system, working closely with the Executive Director, Programme Directors, and Program Managers to drive the organization's mission forward.

Job Profile

- Establish a robust monitoring and evaluation system throughout the organization.
- Develop impact metrics for short-, mid-, and long-term goals, and lead the design of monitoring and evaluation frameworks and tools for various programmes.
- Create a strong monitoring and evaluation framework and related tools at the programme and organizational levels, with an emphasis on measuring performance across several levers such as sustainability, scalability, efficiency and so on.
- Arrange & coordinate evaluation of the success of all core programmes and generate periodic reports for internal use and funder reporting.
- Analyse the results of such evaluations and communicate the conclusions with the management team.
- Manage data collection and reporting of information for the organisational Annual Report.
- Ensure timely implementation of monitoring and evaluation projects, with a strong emphasis on implementation, quality assurance, systems, and technology – including identifying data sources, designing feedback and assessment tools, collating data across multiple channels, conducting correlation and validity checks, identifying clear impact indicators, analysing / interpreting data, and reporting findings.
- Based on impact analysis, assist in identifying bottlenecks and making recommendations for additions and changes.
- Participate in donor calls (as needed) and external evaluation assessments with the project team to reflect the organization's overall M & E and specifically for the programme.
- Collaboration and partnership with other departments within the organisation will be essential.

Compensation: INR 7.5 to 8.50 Per Annum (including Social Benefits). It will be commensurate with qualification, skills and experience as per the sector norms.